

HOMEOWNERS REQUEST FOR CHANGE

Name _____ Home Phone _____

Address _____ Cell Phone _____

Lot Number _____ Email address _____

Briefly describe the proposed changes:

List below the major constructions materials, which will be used in this project. Be as specific as possible. (*Exterior materials must conform to those used on the original building or be sufficiently compatible.*)

Will there be changes or modifications in basic utility services or existing structures to accommodate the proposed change? Indicate by checking yes or no.

	Yes	No		Yes	No
Electric	<input type="checkbox"/>	<input type="checkbox"/>	Exterior Walls	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	Patio Fencing	<input type="checkbox"/>	<input type="checkbox"/>
Natural Gas	<input type="checkbox"/>	<input type="checkbox"/>	Patio Slab	<input type="checkbox"/>	<input type="checkbox"/>
Water	<input type="checkbox"/>	<input type="checkbox"/>	Sidewalks	<input type="checkbox"/>	<input type="checkbox"/>
Sewage	<input type="checkbox"/>	<input type="checkbox"/>	Pavement	<input type="checkbox"/>	<input type="checkbox"/>
Cable/Satellite	<input type="checkbox"/>	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/>

Please attach the following information.

1. Plot plan indicating the location and dimensions of the project
2. Blueprints or working drawings indicating all necessary dimensions and elevations
3. If available, a photograph or drawing of a similar completed project

The Project will be done by: homeowner____ contractor (name)_____ or both

Project schedule: Please indicate the approximate time needed to complete the project, subsequent to ACC approval.

Please indicate any building permits that will be required:

NOTE: When the Architectural Control Committee (ACC) and the Amber Ridge Homeowners Association (HOA) grant approvals, they have no liability or responsibility for any defect in any plans, specifications or other materials submitted to them, and moreover, holds no responsibility for defects in any work done on the project. When ACC/HOA grant approvals, and there are easements on the lot regarding utilities or civil agencies, that any changes or improvements made upon those easements may be subject to removal or alteration, which is not the liability or responsibility of the ACC/HOA. Liabilities when projects are constructed upon such easements are the lot owner's responsibility. All submitted materials remain the property of the Amber Ridge Homeowners Association Architectural Control Committee. You may wish to make a copy for your personal records. The Amber Ridge Homeowners Association Architectural Control Committee is allowed up to **30 days from date of receipt to approve your request.**

I hereby acknowledge that I have read and understand the Amber Ridge Homeowners Association Architectural Control Committee Standards, Restrictions, and Guidelines and as set forth by the Amber Ridge Architectural Control Committee, as well as the Plat Covenants, Conditions and Restrictions and Declaration of Covenants.

Homeowner Signature: _____ Date _____

DO NOT WRITE BELOW THIS LINE

Date Received _____ Received by _____

COMMITTEE ACTION:

Approved as submitted

Approved with Conditions stated in comments

Deferred

Additional information required _____

Other

Denied

COMMENTS: _____

Signed _____ Date _____

Amber Ridge Homeowners Association Architectural Control Committee Representative